

Policies and Procedures

It is the goal of Hale Scout Reservation to provide a safe, quality program to the youth in our community. In addition to the Scout Oath and Law the following rules and policies have been established to ensure the continuation of the Hale Scout Reservation's excellent safety record.

Leaders are asked to cooperate in the observance of these simple rules and in the common sense operation of their troop. For the safety and enjoyment of all Scouts in camp, troops unwilling to observe camp rules and policies will be asked to leave. Any questions or comments of these rules and policies can be addressed before camp by calling the Scout Resource Center at (918) 743-6125 or (800) 367-1272

PROHIBITED ACTIVITIES:

Hunting - All Terrain Vehicles - Bikes

The following activities are forbidden at all times and violators will be immediately escorted off camp property.

1. Starting fires with gasoline, oil, diesel fuel, lighter fluid, propane, etc.
2. Starting fires outside of designated areas. No flames in tents or cabins! This includes lit mosquito coils. Battery-powered light is the only acceptable light allowed in tents or cabins. Please check with camp staff to see if any burn bans are in effect before starting a fire.
3. Towing passengers on sleds, wagons, or any other conveyance not intended for such use.
4. Use of firearms (including air guns, slingshots, BB guns, or pellet guns) in any area other than the rifle/shotgun ranges at any time when authorized user groups are present in camp. **No other firearms or ammunition will be permitted at camp. No personal firearms allowed in camp.**
5. Use of Fireworks
6. Drug and alcohol laws will be strictly enforced according to the laws of the state of Oklahoma. **Absolutely no Alcohol or illegal Drugs will be allowed on camp property.**
7. When not in use, all fuel (L.P. gas, etc.) must be kept locked at the fuel lockers.

The Camp Director and Camp Ranger may at their sole discretion, direct individuals or groups to leave camp property for other serious misconduct not covered in this document.

Vehicle Policy

The speed limit on all camp roads is 10 miles per hour.

It is the policy of the National Council, Boy Scouts of America that: **Seat belts are required for all occupants in vehicles. The driver must be currently licensed and at least 18 years of age. The beds of trucks or trailers must never be used for carrying passengers.**

Vehicles are not allowed outside the designated parking areas except during check-in and checkout periods. Consideration will be given to units with special needs that require a vehicle near their campsite. Only vehicles with parking permits will be allowed to park at campsites. Parking permits can be requested at check in.

Tobacco

Adult leaders should not use tobacco products around young people. Persons under 18 are not permitted to use tobacco products in the state of Oklahoma. Smoking is strictly forbidden in all camp buildings and tents. If you feel you must use tobacco or Electronic Cigarettes ask the staff where the designated smoking area is. The use of Electronic Cigarettes by someone under 18 years of age is also prohibited.

Registration

In accordance with national policy, every Scout and Scouter that attends summer camp must be registered with the Boy Scouts of America.

Refund Policy

No refund will be given if someone: is sent home for disciplinary action; is sent home for inattention to safe Scouting standards; chooses to leave camp early.

Camperships (Indian Nations Council Scouts only)

A limited number of camperships are available to help youth in need of financial assistance. For more information on obtaining a Campership visit the Scout Resource Center in Tulsa.

Health and Safety

The first aid lodge is available with a qualified Health Officer on duty 24 hours a day. In addition, Hale Scout Reservation has agreements with a local physicians and hospitals in the event that additional medical treatment is deemed necessary. In the case of non-life threatening injury, the unit leader will be asked to provide transportation to the hospital or elsewhere as directed. Emergency services will be called in the case of accidents or illness of a more critical nature. There is no charge for medical services performed in camp for Scouts and leaders, except for certain medical supplies. All campers needing services performed at the hospital/clinic are required to handle payments through the troop or family insurance policy.

Immunizations

All attendees are required to have adequate immunizations. Immunizations must meet the State of Oklahoma school attendance requirements; thus, many teenagers are already protected against preventable diseases such as measles, mumps and rubella. Those listed on the medical form must be obtained prior to attending camp. *Scouts and leaders that are a danger to themselves and others will be asked to leave camp.*

Insurance

The Indian Nations Council provides council-wide accident and sickness insurance coverage for all registered scouts and scouters registered with the Indian Nations Council.

Scouts and troops from outside the Indian Nations Council MUST provide certification that they have Troop and/or Council accident insurance coverage. It is absolutely necessary that your troop be covered by medical and accident insurance while at camp. A copy of your certificate of insurance and necessary information for processing a claim (policy number, certificate number, or ID number, and the insurance billing information, including address and "First Notice of Claim" form, if required) must be on file before your troop will be allowed to camp at Hale. This allows the Hale staff to arrange medical services quickly for any Scout, if needed. If your troop does not have insurance, please contact your local council. A National policy is available at a minimal fee.

Medical Forms

All Scouts and Adults must have completed the **Annual Health and Medical Record** with Parts A, B, & C completed within the last **12 months** when attending camp more than 72 consecutive hours in length. Medical forms are available online at www.scouting.org. **If a Scout or Scouter arrives to camp without an Annual Health & Medical Record form, it is the Scout or Scouter's responsibility to obtain the physical examination and complete the form before being allowed to participate in the camp's program.**

Medicines

All prescription medication must come to camp in the original bottle from the pharmacy.

The label must contain:

- The Camper's name
- Date of prescription
- Doctor's name and phone number
- Correct dosage

No handwriting will be allowed on prescription medication bottles.

All over the counter medication must come to camp in the original containers.

The taking of prescription medication is the responsibility of the individual taking the medication and/or that individual's parent/guardian. A Scout leader, after obtaining all the necessary information, can agree to accept the responsibility of making sure a Scout takes the necessary medication at the appropriate time. BSA policy does not mandate nor necessarily encourage the Scout leader to do so. **All Prescription medication must be accompanied by a note from a parent or legal guardian giving permission for the medication to be administered by the Scout leader or Health Officer at camp.**

Cleaning Restrooms

It is the responsibility of the troops to keep the camp's restrooms clean. The camp will hand out a restroom cleaning schedule upon check in. The camp will provide cleaning supplies. Let the camp staff know if you are out of cleaning supplies.

Restroom Procedures

There is mechanical equipment under each restroom that can break if foreign objects are flushed down toilets. Only toilet paper (no wipes or sanitary napkins) and human waste is permitted to be flushed down toilets. Failure to adhere to this rule may cause restrooms to become unusable.

Additional toilet paper and garbage bags can be acquired at the Trading Post.

Footwear

No bare feet. Scouts will need sturdy shoes for hiking and spare shoes in case their shoes get wet. **No running in camp.**

Emergency Procedures

The camp will have a camp wide emergency drill on Monday night. Emergency procedures will be posted on camp bulletin boards and in all campsites. As a general rule, Scouts and Leaders hearing sirens and bells must report immediately to the nearest Gathering Point without delay. Gathering Points are Campsites, Program Areas, and the Dining Hall. **Leaders must make their Scouts aware of this policy.**